

# Clarke County

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## PLANNING COMMISSION BRIEFING MEETING MINUTES SEPTEMBER 30, 2014



A briefing meeting of the Planning Commission of Clarke County, Virginia, was held at the Berryville/Clarke County Government Center, Berryville, Virginia, on Tuesday, September 30, 2014.

### **ATTENDANCE**

Anne Caldwell, Vice Chair; Randy Buckley; Scott Kreider; Doug Kruhm; Cliff Nelson; and Jon Turkel.

**Absent:** George L. Ohrstrom, II, Robina Bouffault, Frank Lee and John Staelin

**Staff Present:** Brandon Stidham, Planning Director; and Jesse Russell, Zoning Administrator.

### **CALLED TO ORDER**

Vice Chair Caldwell called the meeting to order at 3:00 p.m.

The Commission reviewed the items on the agenda for the October 3, 2014 Planning Commission meeting. Regarding the Kelleher minor subdivision application, Commissioners asked Mr. Russell to check the parent parcel for the previous subdivision to ensure that this new request is in conformance with Subdivision Ordinance requirements.

### **Old Business Items**

#### **a. 2014 Town of Berryville and Clarke County Bicycle & Pedestrian Plan**

Mr. Stidham presented the final 2014 Bicycle & Pedestrian Plan that was accepted by the Board of Supervisors at their September 8 work session. He reviewed the changes that were incorporated into the final draft from the previous draft that was reviewed by the Commission in the Spring. He noted that the Plan has been forwarded to the Commission by the Board for use in updating the Comprehensive Plan and implementing component plans including the Recreation Plan.

### **Other Business**

#### **a. Update, Recreation Plan Subcommittee**

Mr. Stidham noted that the Subcommittee is working on a rough draft of the Plan that will be reviewed at their next meeting on October 22.

#### **b. Berryville Area Plan (BAP) Update**

Mr. Stidham reported that the Berryville Area Development Authority accepted the draft version of Chapter I of the BAP at their September 24 meeting. They had previously accepted Chapter III

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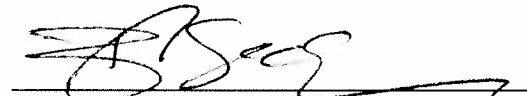
containing the goals, objectives, and policies and are working to complete Chapter II (sub-areas and descriptions) and Chapter IV (Conclusion). Their next meeting is scheduled for November 19.

**c. Housing Virginia Demographics meeting**

Mr. Russell reported that due to issues that Staff had in communicating with the representative from Housing Virginia, the Demographics meeting that was scheduled for October 8 had to be postponed. Staff noted that they would continue to work with Housing Virginia to reschedule the meeting.

There being no further business to come before the Commission, the meeting was adjourned at 3:26 p.m.

  
Anne Caldwell, Vice Chair

  
Brandon Stidham, Planning Director